

**STONEY STANTON**

**PARISH COUNCIL**

Parish Clerk - Miss R Ward,

83 Kirkby Road

Barwell. LE9 8FR

Tel: 07476 202575

Email: clerk@stoneystanton.org.uk

Website:stoneystanton.leicestershireparishcouncils.org

**APPLICATION FOR PARISH COUNCIL GRANT**

The grants can be used in various different ways, for example; the capital cost of new or improved facilities/equipment, supporting a specific event, improving the environment etc; with grant applications accepted for between £50 - £1,000.

All applications for grants are considered by members of the Parish Council - with each application assessed on its own merits.

Once a decision has been made it is final, with no further applications if successful or appeals if unsuccessful, being made until 12 months have passed.

**Who is eligible?**

Individuals and local voluntary or charitable groups (clubs, societies and organisations) based within Stoney Stanton Parish whose work benefits some or all of those residents.

**Those NOT eligible?**

Any organisation intending to support any particular party or to discriminate on the grounds of race or religion. Any profit or surplus making private companies, public and private limited companies.

**APPLICATION FOR PARISH COUNCIL GRANT**

If you have any difficulty in completing this form then please contact the Clerk on the telephone number shown above or by email.

**DETAILS OF ORGANISATION**

|  |  |
| --- | --- |
| Full Name: (by which the individual or organisation is commonly known) |  |
| Correspondence Address: |  |
| Telephone number: |  |
| Email: |  |
| Contact Name: |  |

**PROJECT DETAILS AND GRANT REQUESTED**

|  |
| --- |
| Please provide full details of the project requiring financial assistance: (This can be attached as a separate page if preferred or if insufficient space below) |
|  |
| Benefits to the Community or Parish environment from this project: (Please list the benefits that you consider this project will provide)  |
|  |

|  |  |
| --- | --- |
| Total cost of project: | £ |
| Amount raised so far (if applicable): | £ |
| Amount of Grant applied for: | £ |

Declaration:

I/we declare that the information provided within this grant application is correct and that any grant received will be used solely for the project detailed above.

Name:............................................. Position:.....................................

(block capitals) (i.e. Secretary/Treasurer)

Signed:........................................... Date:..........................................

Process:

* The grants budget will be set annually as part of the general budget setting process
* The grants procedure will be publicised on the website, newsletter and notice boards
* Applicants must fully complete the application form and return it to the Clerk
* Applicants will be informed either way within 2 weeks of the decision meeting
* Payment of the awarded grant will be made by cheque/bacs within 1 month of decision
* Successful applicants will report back to the council upon project completion
* Applicants will provide: 1) aims & purpose

2) intended project or activity

3) benefits to the community

4) anticipated overall costs

5) amount applied for (£50 to £1000)

6) any other sponsorship/grants

7) show clear need for the grant

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